

**ADVERTISEMENT FOR APPOINTMENT OF CHIEF EXECUTIVE OFFICER IN ODISHA  
COAL AND POWER LIMITED.**

The Odisha Coal and Power Limited (OCPL), a Govt. of Odisha Company engaged in Coal Mining Development and Operation in IB Valley Coalfields in Sundargarh District of Odisha. OCPL is a JV Company between OPGC and OHPC with a shareholding ratio of 51:49 respectively. OCPL has been allotted with Manoharpur & Dip-side Manoharpur coal blocks having total geological reserve of around 978 Million Tonne (MT). These two coal blocks have been allotted to OCPL to supply coal to OPGC power plants. Currently, Manoharpur coal mine is in operation and Dip-side Manoharpur coal block is in development process.

OCPL invites applications for the post of Chief Executive Officer in E-13 grade (Below Board level) on full time fixed term basis.

Sl No	Name of the Post	No. of Post to be filled up.	Qualification
1	Chief Executive Officer	01	<p>Graduate in Mining Engineering with good academic record from a recognized University/Institution. He/ She should possess First Class Mine Manager's Certificate of Competency issued by DGMS.</p> <p>Persons having Master's Degree in Tech/ Engg./ Industrial Management/ Business Administration will have added advantage.</p>

Prescribed format along with requisites are available at the website of the Organization: [www.ocpl.org.in](http://www.ocpl.org.in)

Complete application in the prescribed format with enclosures and a passport size photograph should be sent to the Company Secretary, Odisha Coal and Power Limited, Ground Floor, Zone-A, Fortune Towers, Bhubaneswar-751023 by Speed post/Registered Post/e-mail (e-mail id: [cs@ocpl.org.in](mailto:cs@ocpl.org.in)) to reach within 30 days from the date of publication of Advertisement. Envelope containing the application should be super-scribed as "**Application for the post of Chief Executive Officer in OCPL**". Out station candidates appearing in the interview will be provided Economy Class Air fare for to & fro journey on submission of original documents. The Management reserves the right to conduct the personal interview through Video Conferencing, if required, keeping in view the COVID-19 pandemic situation.

# Odisha Coal and Power Limited

CIN: U10100OR2015SGC018623

Ground Floor, Zone-A, Fortune Towers

Bhubaneswar-751023.

e-mail id: [cs@ocpl.org.in](mailto:cs@ocpl.org.in)

web-site: [www.ocpl.org.in](http://www.ocpl.org.in)

## 1. Company Profile: -

The Odisha Coal and Power Limited (OCPL), a Govt. of Odisha Company, engaged in Coal Mining Development and Operation in IB Valley Coalfields in Sundargarh District of Odisha. OCPL is a JV Company between OPGC and OHPC with a shareholding ratio of 51:49 respectively.

## 2. Job description: -

The Chief Executive Officer will report to the Board of Directors. He/She will be the overall in charge of the Organization. Shall be responsible for outline the project plans, setting project goals/deadlines and evaluating performance. He/she will ensure timely implementation of the operational plans of the mines. Shall be responsible for development, engineering, planning, construction, production, mines safety, compliances, sales and marketing etc. He/She is required to comply with the Efficiency Parameters stipulated in the Allotment Agreement.

He/She will be responsible for formulation of strategy, systems, policy & procedure with regard to operations of mines as per the best industry practices. He/She will possess knowledge of latest technology and take measures for adopting the same through renovation/modernization programmes to improve productivity, quality and overcome various operational bottlenecks for sustained performance. Further, he/she will develop & maintain excellent liaison and relationship with all statutory & regulatory authorities of Central & State Govt.

## 3. Eligibility: -

### I. Age Limit: -

Minimum age will be 50 (fifty) years and maximum age will be 60 (sixty) years as on the date of advertisement.

### II. Essential Qualification: -

Graduate in Mining Engineering with good academic record from a recognized University/Institution. He/ She should possess First Class Mine Manager's Certificate of Competency issued by DGMS.

Persons having Master's degree in Tech/ Engg. / Industrial Management/ Business Administration will have added advantage.

**III. Key Skill: -**

Candidate will exhibit characteristics of a leader who is determined, results oriented, persuasive, and a strong communicator. Besides, he should be able to lead and mentor staff to achieve significant results. He should possess high professional ethics, good judgement, and ability to take decisive action. Superb communication (verbal and written) and interpersonal skills is highly required.

**IV. Experience: -**

A proven track record of at least 28 (twenty eight) years of post-qualification experience in relevant functional areas, out of which 03 (three) years should be at the level of Board or one position below the level of Board of Directors. The applicant shall furnish the organization chart indicating his/her current position therein.

The incumbent should have experience in mine planning and design, project development, construction, contract management and operation & management of opencast mining projects. Significant contribution as a leader in development of mines starting from green field project to operation of mine. Must have worked as a Statutory Manager and Agent in any mine. However, persons having experience in coal/lignite mines will be given preference. Should have expertise in dealing with Govt. officials for getting various permits and clearances for developing and operating the mines.

**4. CTC: -**

The position comes under E13 grade. The maximum CTC shall be Rs.62 lakhs per annum.

**5. Tenure of Appointment: -**

This position is on full time fixed term basis for a period of 03 (three) years.

The term of appointment of the Chief Executive officer may be extended subject to satisfactory performance & need of the organization for another term of 03 (three) years upto a maximum age of 63 years.

**6. Submission of Application: -**

Prospective candidates shall send their applications in the format at **Annexure-I**. Candidates working in Govt./PSUs should apply through proper channel or produce 'No Objection Certificate at the time of interview.

Interested candidates may send their application in the format at Annexure-I along with a passport size photograph within 30 (thirty) days from the date of publication of the advertisement to the following address by Registered post/ Speed post/e-mail (e-mail id: cs@ocpl.org.in). Envelope containing the application should be super-scribed as **"Application for the post of Chief Executive Officer in OCPL."** Outstation candidates appearing the interview will be provided economy class air fare for to & fro journey on submission of original documents.

The management reserves the right to accept/ reject any or all of the applications at any stage of selection without assigning any reason thereof.

Applications received beyond the last date and incomplete application shall not be considered. Any wrong information given in the application will make it liable for rejection.

**Odisha Coal and Power Limited.**  
**Ground Floor, Zone-A, Fortune Towers Bhubaneswar-**  
**751023.**

e-mail id: [cs@ocpl.org.in](mailto:cs@ocpl.org.in)

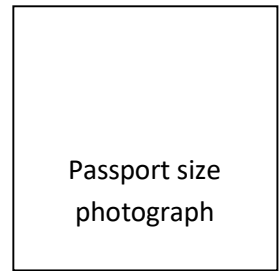
web-site: [www.ocpl.org.in](http://www.ocpl.org.in)

**ANNEXURE-I**

**FORMAT OF APPLICATION**

**APPLICATION FOR APPOINTMENT TO THE POST OF CHIEF EXECUTIVE OFFICER:**

1. Name in full:
2. Present Designation:
3. Office / Department:
4. Pay/Level (In detail):
5. Date of Birth:
6. Age as on the date of advertisement:    Years        Month        Days
7. Nationality:
8. Social Category (SC/ST/OBC/SEBC):
9. Full Address (Office/Residence):  
(i) Office with Telephone No., Mobile No., e-mail etc.  
(ii) Residence:
10. Present Emoluments: Basic  
Pay:  
Dearness Pay/Allowances: Special pay  
if any:  
HRA: OCA:  
Any other allowances:  
Total:



11. Educational/professional Qualification:

	As per job description	Possessed by the officer
Academic		
Professional		
Details of affiliation with Professional Bodies/Institution/Society		

12. Nature and duration of experience relevant for the advertised post and job description:

Sl. No.	Designation and Place of posting	Organization	From	To	Total Experience	Pay Scale

13. Training:

Sl No.	Nature of Training Programme	Institute where training is received	Period of Training	Nature of Training	Achievements

14. List of Publications/ Academic honours received:

15. If selected, minimum time required to join:

16. Any other information:

17. Whether furnished your organizational chart indicating your current position therein:

Yes/No.

**Declaration**

I .....son/daughter of ..... hereby declare and solemnly affirm that I have fully understood the eligibility clause provided in the advertisement and accordingly all the particulars stated in the application form are true to the best of my knowledge and belief. If at any stage of selection, the information submitted by me is found false/fake/misinterpreted/incorrect or myself does not satisfy the eligibility criteria for the post applied, OCPL will have right to cancel my candidature/selection and if the same comes to the notice, even after my appointment, my services may be terminated, in addition to any legal action as deemed fit by OCPL.

Date:

Place: **(Name and signature of the applicant)**

Note: Copies of Testimonials in support of age, qualification, experience etc. may be furnished, wherever necessary.